

## Report on Academic, Administrative and Financial Transparency

It has always been the effort of the Institution to maintain transparency in its financial, academic,

administrative and other functions. Accounts are properly maintained by Administrative staff. Updates the cash book, ledger and journals regularly. Audited statement is prepared by qualified Chartered Accountant.

### Financial Transparency

- The Administrative staff regularly maintain the Journal, ledger from time to time.
- College prepares budget before the commencement of academic session and gets the approval by the Management.
- The day to day expenditure beyond Rs.2000/-, college makes the payment through cheque mode.
- The fees of the students admission are collected through the bank.
- Financial Transparency is maintained by the Institution through internal and external audit. The accounts of the Institution is audited by the competent Chartered Accountant appointed by the Management.
- As and when college conducts major events, if the college collects financial assistances by well wishers, philanthropist, Alumni, etc., college ensures to utilize the generated amount only for the purpose meant and prepares the statement of account and submit the same to the stakeholders.

### Academic Transparency

- College strictly adhered to the prescribed syllabus framed by University and also follows the guidelines of NCERT from time to time.
- The value added courses and certificate courses introduced by the college are beyond the prescribed syllabus.

- Biometric system is implemented for keeping track of staff attendance.
- Once the classes are commenced, IQAC and Principal regularly makes the rounds and inspects the every classes for ensuring running of the classes as per the Time Table.
- In the case of absence of any faculty due to leave, etc., Principal entrust the other faculty members to engage the classes.
- Principal ensures the effective delivery of course curriculum within the stipulated period of semester. In the case of shortage of working days to complete the course curriculum, teachers are instructed to engage extra classes for the completion of the syllabus.
- Every teacher has to submit the Teaching Plan at the beginning of the semester and accordingly Principal regularly monitor the completion of syllabus every month and also review the daily dairy of the staff.
- Co-curricular and extra curricular activities are conducted based on the suggestions and recommendations made by the staff.
- As and when the syllabus of any subject is revised / modified by the University, Principal and IQAC organizes awareness / orientation programme to the teaching staff.
- To keep full time teachers academically updated and upgraded, college encourage every teachers to participate seminars, conferences and workshop organized by recognized Institutions. They are provided OOD provision for the purpose.

#### Administrative Transparency

- College has published code conduct for teachers, non teaching and students.
- In addition to the guidelines under KCSR, all the permanent staff needs to adhere to the Code of Conduct meant for teaching and non teaching staff.
- College has 25% Management seats. The demand ratio at entry level is 1:4, college short list the eligible candidate on merit basis.
- The role of IQAC has ensured the academic qualify sustenance and improvement by conducting various collaborative activities.
- College has decentralization and participative management. This has given ample scope of smooth conduct of curricular, co-curricular and extra curricular activities.

## **MEETING RESOLUTIONS**


### **NOTICE**

**Dated: 08-02-2022**

This is to inform all faculty members, to attend the meeting convened in the Principal's chamber on 08-02-2022 in the morning of 10-05 a.m.

Following are the topics/agendas to be discuss at the meeting-

1. Organization of Talent search programme for first semester student teacher
2. Completion of Syllabus.
3. Conducting Series Test for student teacher
4. Organization of NSS.
5. Record submission
6. Organization of annual sports meet
7. Other matters on permission of Principal.

  
**PRINCIPAL**  
**J.P. College of Education**  
**GADAG-582101**


**Karnataka Vidya Vardhaka Samithi's**  
**JAGADGURU PANCHACHARYA COLLEGE OF EDUCATION, GADAG-582101**  
**Tq: Dist: Gadag State: Karnataka**

**Regulations of the meeting**

**Dated: 08-02-2022**

Principal Chaired meeting on 08-02-2022, After the thorough discussion with faculty members, the following resolutions were taken.

1. Orgnisation of Talent search programme	It was decided to organize Talent search programme on 09-02- 2022 and 11-02-2022.
2. Completion of syllabus	In the meeting, it was decided to complete syllabus by taking special classes and allow the students for self-study.
3.Organisation of NSS	In the meeting, it was decided to organize 7 days NSS camp on February 2022
4.Annual sports meet	It was decided to organize Annual sports meet on 3 <sup>rd</sup> March 2022.
5.Record submission	In the meeting, it was decided to submit the I and III semesters students records on march 2022.
6.Annual Cultural meet	In the meeting it was decided to organize Annual cultural meet on 25 <sup>th</sup> March 2022.
These are the meeting resolutions made and initiated to follow in coming days	

  
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**MEETING RESOLUTIONS**


**Notice**

**Date: 30/03/2022**

This is to inform all the teaching staff that the meeting has been convened in the Principal's Chamber on Wednesday 31<sup>st</sup> March 2022. at 4:00 PM, and everyone to attend without delay.

**Agendas of meeting are as follows:**

1. Allocations of Academic subjects to faculty members
2. Distribution of Responsibility of Various departments.
3. Distribution of Different Cells workload.
4. Related to Internship activities
5. Other matters on permission of principal.

  
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**Resolutions of the meeting**


**Date: 31/03/2022**

After having thorough discussions with the faculty members and meeting chaired by Principal on 31/03/2022, the following resolutions were made.

**Distributions of academic subjects to faculty members:**

The consent of all assistant professors was discussed related to the First and Third semester academic subjects and distributed following Subjects

Sl.No	Names	1st Semester
1	Shri B.C.Uppin	Philosophical and Sociological Bases of Education
2	Shri B.B.Holagundi	Childhood and Adolescence & Language across the Subjects
3	Smt M.S.Shirol	Educational Technology & Psycho-Social Tools and Techniques
4	Shri Basavaraj.M.H	Childhood and Adolescence & Micro Teaching and Integration
5	Smt S.L. Hirekerur	Educational Technology and Language across the Subjects
6	Miss S.N.Rayanagoudar	Philosophical and Sociological Bases of Education
7	Shri T. F. Nadaf	ICT Basic
8	Shri K.B.Yaklasapur	UDP-English

  
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